



New Jersey Department of Agriculture | Office of Food, Agriculture & Natural Resources Education
200 Riverview Plaza, 3rd Floor | P.O. Box 330 | Trenton, NJ 08625 | 877 -AgEdFFA | jerseyageducation.nj.gov

In cooperation with the New Jersey Department of Education

Dear 2024 State FFA Convention Delegates:

Congratulations on being chosen as a delegate for the 95th New Jersey State FFA Convention! The role of a delegate is essential to the success of convention. During your time as a delegate, you will be responsible for making decisions that will not only impact your chapter but all of New Jersey’s more than 3,000 members from 37 chapters statewide. Your role at convention is to not only contribute to the delegate process but also to showcase your leadership skills and enthusiasm for the FFA. As a delegate you serve as a role model for other members. Whether delegates are dancing in front of the stage at the beginning of sessions, pumping up members with excitement for sessions, or standing and cheering for awesome speakers or FFA members, state convention delegates serve as the heart and soul of the convention with some of the best seats in the house. Your enthusiasm and excitement are what will make this year’s convention a success! I ask that you help me show the members how fun and exciting the New Jersey FFA State Convention can truly be.

The materials that are included in this packet will aid in your understanding of the delegate process, so I ask you to review them and discuss them with your advisor. In doing so you will be more informed and better able to make sound decisions at convention. You should also review the rules of parliamentary procedure. This will be crucial to your understanding of what occurs during the business sessions at convention. A summary of the motions has been enclosed for your reference.

Please find the following items in your delegate packet. Bring this material to the delegate meeting on Wednesday, May 22 at 6:00 pm in Pollak Theatre. See you then!

2024 State Convention Delegate Checklist

- Introductory Delegate letter**
- Schedule for Delegates**
- Chapter Committee Assignments**
- Additional Proposals**
- Useful Information for Delegate Business Session**
- Summary of Motions**

Also Bring:

- Notebook**
- Pens and Pencils**
- FFA Manual**
- Calendar to mark important dates**

Please review the enclosed material carefully. We encourage you to bring discussion to the delegate business meeting during the convention. If you have any questions, contact Ms. Jenny J. Allen, State FFA Specialist, at 877-243-3332 or me at chasesherburne0@gmail.com. The 2023-2024 New Jersey State FFA Officers look forward to your attendance and participation!

Sincerely,

Chase Sherburne
2023-24 New Jersey State FFA President

2024 DELEGATE SCHEDULE

Wednesday, May 22, 2024

- Nominating Committee:** 1:00 pm – Pollak Theatre Room 139
- Delegates arrive:** 1:00 pm – Registration
- Dinner:** 5:00 to 5:45 pm – Magill Commons
- Delegate Orientation:** 6:00 pm – Pollak Theatre, Auditorium
- First Session:** **(Delegates in seats at 7:15 pm)**
7:30 pm – Pollak Theatre, Auditorium
- Keynote Speaker: Carter Howell
 - Blue Jackets Bright Futures Presentation
 - FFA Scholarship Presentations

Thursday, May 23, 2024

- Second Session:** **(Delegates in seats at 8:15 am)**
8:30 am – Pollak Theatre, Auditorium

Committee Meetings: 10:00 am

- **Constitution, Bylaws, POA, State Applications, and State Convention Evaluation**
Jonathan Finney, State FFA Executive Committee
Location: TBA
- **Career & Leadership Development Evaluation and Review**
Julia Moreno, State FFA Secretary
Location: TBA
- **Horticultural Exposition Evaluation and Review**
Maisie Shimko, State FFA Vice President
Location: TBA
- **Membership, Chapter Relations, and State FFA Activities**
Chase Sherburne, State FFA President
Location: TBA

Delegate Business Session* 1:00 pm – Pollak Theatre, Auditorium including Committee Reports

Third Session: 2:30 pm – Pollak Theatre, Auditorium
Convention Event Awards

CDE Awards Ceremony & Talent Review 4:30 pm – Pollak Theatre, Auditorium
Career Development Event Awards

- Fourth Session: (Delegates in seats at 7:15 pm)**
7:30 pm – Pollak Theatre, Auditorium
- Keynote Address: Tess Seibel
 - NJ FFA Association Annual Report
 - Honorary Garden State FFA Degree Ceremony

***Delegate Business Session** This session will be conducted if needed following the Fourth Convention Session

Friday, May 24, 2024

- Fifth Session: (Delegates in seats at 8:15 am)**
8:30 am – Pollak Theatre
- Chapter Evaluation Awards
 - Distinguished Service Awards
 - State Proficiency Award Presentations
 - Garden State Degree Ceremony
 - Nominating Committee Report
 - Installation of 2024-2025 State FFA Officers

Committee Assignments

<u>Chapter</u>	<u>Region</u>	<u>Delegate #1</u>	<u>Delegate #2</u>
Allentown	Central	C	B
Bankbridge Regional	Southern	D	A
BCIT- West Vet	Central	B	A
Belvidere	Northern	B	D
Bergen County Academies	Northern	D	B
Bergen Tech Paramus	Northern	A	D
Buena Regional	Southern	A	B
Camden Penn Tech	Southern	B	D
Camden Tech East	Southern	D	A
Cape May County Tech	Southern	A	D
Cumberland Regional	Southern	B	C
Delsea Regional	Southern	C	D
Essex County VTS Agriscience	Northern	A	B
Freehold	Central	C	D
High Tech	Northern	A	D
Hunterdon County ESEA	Northern	B	C
Hunterdon County Polytech	Northern	B	A
MCTS Sypek Center	Central	D	C
Middlesex East Brunswick	Central	A	C
Monmouth County	Central	C	A
Montague Township Middle	Northern	D	A
Newton	Northern	B	D
North Warren	Northern	A	D
Northern Burlington	Central	C	B
Northern Burlington Middle	Central	D	C
Pemberton Township	Central	A	B
Penns Grove	Southern	D	A
Phillipsburg	Northern	C	B
Salem Tech	Southern	B	C
Somerset	Northern	C	B
South Hunterdon	Northern	B	D
South Hunterdon Middle	Northern	A	D
Sussex County	Northern	C	A
Union County	Northern	D	C
Vineland	Southern	B	C
Warren Hills	Northern	A	C
Woodstown	Southern	B	A

KEY TO COMMITTEES:

- A. Constitution, Bylaws & Program of Activities & State Convention Evaluation & State Applications
- B. Career and Leadership Development Event Review & Evaluation
- C. Horticultural Exposition Review & Evaluation
- D. Membership, Chapter Relations, & State Leadership Activities

Preview of Proposals

New Jersey State FFA Association Constitution & Bylaws

Article 2, Section E, Part 5a: Performing 10 parliamentary procedure activities or earning 80% or better on the Parliamentary Law Test in AET.

Program Affiliation Fee Proposal

New Jersey FFA Association: Increase to Program Affiliation Fee Structure

FFA Value Statements Proposal

New Jersey FFA Association: To adopt the FFA Value Statements.

**2024 Proposed Amendments
for the Constitution & By-Laws of the New Jersey State FFA Association**

Submitted by the 2023-2024 New Jersey State FFA Officers and the State Executive Board

AMENDMENT #1: To allow the AET test to satisfy the parliamentary law requirement of the state FFA degree

PROPOSED: Move to amend the New Jersey State FFA Association Bylaws **Article II- Degrees for Student Members, Section E Garden State Degree, Part 5a** by inserting “**or earning 80% or better on the Parliamentary Law Test in AET**” after “Performing 10 parliamentary procedure activities”.

RATIONALE FOR AMENDMENT:

- AET offers a parliamentary law exam that is directly tied to the state FFA degree application. Each year, questions about this exam and its usage have been asked. To avoid confusion to applicants when determining how to satisfy the parliamentary procedure requirement of the state FFA degree, the executive board submitted this proposal.

Effect: The proposal would cause **Article II – Degrees for Student Members, Section E Garden State Degree, Part 5a** of the bylaws to read:
“Performing 10 parliamentary procedure activities **or earning 80% or better on the Parliamentary Law Test in AET.**”

STATE FFA EXECUTIVE BOARD RECOMMENDATION:

The State FFA Executive Board recommends voting in favor of this amendment.

Additional Proposals

1. Program Affiliation Fee Increase

Proposal: The State FFA Executive Board recommends increasing Basic Affiliation by \$25 (all ranges), Blue Affiliation by \$50 (all ranges) and Gold Affiliation by \$25 (all ranges).

Rational: Costs associated with program affiliation have increased over time. Program Affiliation Fees have not been increased since the 2017-2018 school year.

STATE FFA EXECUTIVE BOARD RECOMMENDATION: It is recommended that the delegates vote in favor of this proposal.

2. FFA Value Statements Adoption – New Jersey FFA Association

The FFA Value Statements create a foundation for FFA to ensure it can develop opportunities and platforms that open doors and remove barriers for every individual in agricultural education to experience premier leadership, personal growth and career success through FFA. The National FFA Value Statements were ratified by the delegates at the 94th National FFA Convention.



STATE FFA EXECUTIVE BOARD RECOMMENDATION: It is recommended that the delegates vote in favor of this proposal.



Useful Information for the Delegate Business Session

The Meaning of “Motion”

The primary purpose of the delegate business session is for the delegates to make decisions. To begin the process of making any decision, a member offers a proposal by “making a motion.” A **motion** is a formal proposal by a member, in a meeting, that the group take a certain action.

How a motion gets before a group

How to make a main motion

1. Raise your delegate card.
2. Be recognized by the chair.
3. State your name and chapter.
4. State **“I move that . . .”** or **“I move to . . .”** and then clearly describe the proposal. It is important to say precisely what the words of the motion are to be. The group votes on exact language, not a vague idea.

How to second a motion

Once a member makes a main motion, it must be seconded to be considered by the group. This shows that at least two members want the motion considered. If there is no second, the motion dies and is not put before the group for discussion.

1. Raise your delegate card.
2. Be recognized by the chair.
3. State your name and chapter.
4. State **“I second the motion”** or **“Second”**

Some other motions you may hear in the delegate business session

Amendments

Amendments are used to modify the wording, and within limits, the meaning of the motion on the floor. Amendments should say exactly where the change is to be made and precisely what words to use. To make this motion, you would state **“I move to amend the main motion by . . .”** and then you would identify what you want to do. This action can include adding words, striking out words or adding and striking out words. An amendment may not change the original intent of the motion. The vote on the amendment *does not* decide whether the motion will be adopted, only whether the wording in the motion will be changed. After an amendment is adopted, the motion as amended can be further debated. If an amendment is adopted, a vote will be taken on the main motion as amended. Only if the motion as amended passes will the group decide to do what was proposed.

Previous Question

The adoption of previous question immediately closes debate and also prevents the making of any amendments. It may be made at any time while a debatable amendment is on the floor. Since it limits a member's rights, the motion for previous question requires a two-thirds vote. It is not debatable. The proper wording to close debate and immediately vote on the motion on the floor is to say, **"I move the previous question."** If previous question passes, the main motion will get voted on immediately. If previous question fails, discussion may continue on the main motion before voting on it.

Division of the House

When you, as a delegate, reasonably doubt the result of a voice vote, you have the right to demand that the vote be re-taken as a counted vote, by calling division of the house. Immediately following the vote and prior to the next action of the chair, you would call out **"Division of the house."** No second is needed and once called the chair proceeds to give directions for a counted vote.

Voting

Majority

A **majority vote** is normally required to adopt a motion or to elect office. It is defined as "one more than half of the votes cast by persons legally entitled to vote." The result of a majority vote is decided through a voice vote.

Two-thirds

A two-thirds vote is required in particular circumstances, most notably to suspend the rules or to limit, extend, or close debate. It is defined as "at least two-thirds of the votes cast by persons legally entitled to vote." Whenever a two-thirds vote is required to pass a motion, the chair will take a standing vote.



Summary of Motions

TABLE OF MOTIONS						
	Interrupt?	Second?	Debate?	Amend?	Vote?	Reconsider?
PRIVILEGED MOTIONS						
Fix the Time to Which to Adjourn	No	Yes	No	Yes	Maj	Yes
Adjourn	No	Yes	No	No	Maj	No
Recess (12)	No	Yes	No	Yes	Maj	No
Raise a Question of Privilege	Yes	No	No	No	(1)	No
Call for the Orders of the Day	Yes	No	No	No	(15)*	No
SUBSIDIARY MOTIONS						
Lay on the Table	No	Yes	No	No	Maj	(3)*
Previous Question	No	Yes	No	No	2/3	Yes
Limit or Extend Limits of Debate (12)	No	Yes	No	Yes	2/3	Yes
Postpone to a Certain Time (or Definitely) (12)	No	Yes	Yes	Yes	Maj	Yes
Commit or Refer (12)	No	Yes	Yes	Yes	Maj	Yes
Amend (12)	No	Yes	(5)	Yes	Maj	Yes
Postpone Indefinitely (12)	No	Yes	Yes (16)	No	Maj	(4)
MAIN MOTIONS						
Main Motion	No	Yes	Yes	Yes	Maj	Yes
INCIDENTAL MOTIONS (11)						
Suspend the Rules	No	Yes	No	No	(9)*	No
Withdraw a Motion	*	*	No	No	Maj (13)*	(3)
Objection to the Consideration of a Question (10)	Yes	No	No	No	2/3 Neg.	(3)
Point of Order	Yes	No	No*	No	(1)*	No
Parliamentary Inquiry	Yes	No	No	No	(1)	No
Appeal	Yes	Yes	Yes*	No	(7)	Yes
Request for Information	Yes	No	No	No	(1)	No
Division of the Assembly	Yes	No	No	No	(14)	No
Division of a Question	No	Yes	No	Yes	Maj	No
MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE ASSEMBLY (8)						
Reconsider* (2)	No*	Yes	(5) (16)	No	Maj	No
Rescind	No	Yes	Yes (16)	Yes	(6)	(3)
Take from the Table	No	Yes	No	No	Maj	No
Discharge a Committee	No	Yes	Yes (16)*	Yes	(6)	(3)
Amend Something Previously Adopted	No	Yes	Yes (16)	Yes	(6)	(3)